

**Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 2<sup>nd</sup> November 2015 at 7.00pm.**

**Present:** Cllr's PD Thomas, K Channer, R Madden, W O'Brien, H Wortley, A Wortley, A Cope, seven members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr PD Thomas.

**1 Apologies for Absence:** Cllr's A McDonald

**2 Declarations of Personal & Prejudicial Interest:** Cllr H Wortley declared an interest in item 13.3 and therefore did not participate in any discussions on that item.

**3 Public Questions:**

3.1 A member of the public reported that the road drains close to number 80 Byron Road and 80 Moseley Road require cleaning out to prevent potential flooding. It was agreed that the issue should be reported to the relevant authority.

3.2 A member of the public reported that the grit bin at the top of School Hill had been turned over.

**4 To accept the minutes of the meeting held on 5<sup>th</sup> October 2015:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

**5 Matters Arising:**

5.1 Agree the final wording, plaque size, material type, colour, fixing method and location for the mining wheel monument plaque.

5.2 Direction signage for the Parish Hall should be improved. Contact the relevant authorities to get the existing signage cleaned and additional signage erected.

5.3 Barrier on School Hill footpath has been vandalised. Issue reported to Nott's CC on 6<sup>th</sup> October 2015 - Ref: FS744423.

5.4 Box trailer parked on the grass verge opposite number 57 Moseley Road. Issue reported to Nott's CC on 6<sup>th</sup> October 2015 - Ref: FS744427.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr A Wortley reported that pot holes on Annesley Cutting were getting worse. Cllr R Madden agreed to discuss the issue with Nott's CC Highways.

7.2 Cllr H Wortley informed the meeting that Acacia Centre Radio had offered the Parish Council the opportunity to promote the Parish Hall during their radio broadcasts.

**8 Youth Club**

8.1 The Youth Club continues to be well supported and successful.

8.2 Cllr PD Thomas announced that due to the lack of staff availability the Youth Club would be closed from 2<sup>nd</sup> December 2015 to 6<sup>th</sup> January 2016.

**9 Cemetery**

9.1 It was agreed that the Clerk, in conjunction with Anthony Clarke, would carry out a review of actual grave spaces against the current plan, to establish the number of usable spaces that actually exist.

**10 Parish Hall**

10.1 Hall bookings were reviewed and agreed.

10.2 The Caretaker John Saint reported that anti-social behaviour and littering around the Hall was becoming a serious issue. Any anti-social behaviour must be reported to the police immediately and a crime reference number obtained.

10.3 Graham Wood Fire Risk Assessment Services recently conducted a fire risk survey at the Hall. The report has identified several issues. It was agreed that one of the issues required further clarification before any decision/action could be taken.

10.4 It was agreed that Sarah Osborne (Lots for Tots North Nottinghamshire) would put a proposal to the Parish Council on Community Events that could be organised and held at the Parish Hall.

**11 Parish Plan Review**

11.1 The original Parish Plan is now published on the Parish Council website.

11.2 It was agreed that work on the new Parish Plan would not take place until greater interest/involvement from residents has been established.

**12 Report of External Meetings**

12.1 Cllr's R Madden, H Wortley and A Wortley had attended the Safer Neighbourhood meeting on Monday 2<sup>nd</sup> November 2015. The subject of anti-social behaviour at the Parish Hall was reported and the police have now agreed to carry out additional patrols in the area.

**13 Planning Applications**

- 13.1 V/2015/0585 - 28/09/2015 - Annesley Hall Lodge, NG15 0AS - Timber stable block.
- 13.2 V/2015/0587 - 28/09/2015 - Land rear of Willow Drive, Annesley Road - Erection of industrial unit.
- 13.3 V/2015/0618 - 20/10/2015 - Warren House, NG15 0AD - Solar farm, ancillary buildings, fencing, CCTV and access track.

**No comments or objections were made on any of the above Planning Applications.**

**14 Correspondence requiring attention and outstanding replies list.**

14.1 Two people have expressed an interest to join the Parish Council as co-opted members. Vicki Heslop has now submitted her formal application and also attended the November Parish Council meeting, therefore her application will be considered at the December Parish Council meeting.

**15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No</u>	<u>Value</u>	<u>Description</u>
05-Nov-15	Two Little Fishes	DD	35.00	Web site maintenance
20-Nov-15	Ashfield DC	DD	15.00	Business rates - Hall
20-Nov-15	Ashfield DC	DD	48.00	Business rates - Cemetery
12-Oct-15	Tesco Stores Limited	DC	14.04	Postage stamps
12-Oct-15	Tesco Stores Limited	DC	16.00	Memory stick for computer back-up
01-Nov-15	J Saint	BACS	484.27	Salary
01-Nov-15	Clarks Cemetery Services	BACS	740.00	Contract work
08-Dec-15	HMRC	BACS	362.04	National Insurance & PAYE
01-Nov-15	J Barlow	BACS	991.94	Salary and Admin costs
26-Nov-15	J Barlow	BACS	28.00	Remembrance Day wreath
23-Nov-15	Barclaycard Commercial	DD	32.00	Barclaycard fee
<b>Total Payment value</b>			<b>££2,766.29</b>	

**16 Statutory Compliance Checks**

- 16.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks have been completed.
- 16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.45pm.

It was agreed that the next Parish Council meeting will be held on Monday 7<sup>th</sup> December 2015, at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....  
Chair of Meeting