

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 2nd December 2019 at 7.00pm.

Present: Cllr's J Zadrozny, R Madden, C Brown, V Heslop, R Blazewicz-Bell, A Blazewicz-Bell, D Davis, R Collier, three members of the Public, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr's K Stanley, C Butler, D Martin, D Williamson and A Cope

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

- 3.1 Member of the Public reported that cemetery rubbish had been dumped on the land opposite the Cemetery gate. It was agreed that Anthony Clarke will be asked to investigate and remove the rubbish.
- 3.2 Member of the Public suggested that speed bumps should be sited on Moseley Road and Recreation Road to reduce speeding. It was agreed to submit a request to Dave Walker (Nott's CC).
- 3.3 Member of the Public asked for an update on when the Pit wheel interpretation/information board will be completed. It was agreed to contact Wil Kent (ADC) to establish a completion date.

4 To accept the minutes of the meeting held on 4th November 2019: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

- 5.1 Install security posts/barriers around the Middle Land to stop illegal access. Quote to be obtained for large stones to create a barrier around the area.
- 5.2 School Hill is getting very overgrown with nettles and other vegetation. Cllr R Madden confirmed that the issue had been reported to the appropriate local authority.
- 5.3 Trees/shrubbery at the junction of Byron Road/Annesley Cutting requires cutting back. The budget agreed was £300. Anthony Clarke completed the work on 8th November 2019 at a cost of £285.00.
- 5.4 Tree maintenance on the Middle Land. LT Horticulture will now submit a planning application to ADC to obtain approval for the work. It is anticipated that the work will be completed by February 2020 subject to ADC approval and weather conditions.
- 5.5 Has the date for ADC to adopt the two new housing estates been determined? Cllr J Zadrozny confirmed that ADC is still awaiting a response from Nott's CC.
- 5.6 Additional key holders (Parish Councillors) are required as back up for opening/closing the Hall. Cllr V Heslop agreed to become a key holder.
- 5.7 Xmas Tree 2019. Wilkinson Electrical Services installed the wiring and Xmas tree lights on 28th November 2019 at cost of £130 + VAT.
- 5.8 Fallen leaves on the pavement at the bus stop to the "Old Post Office" on Annesley Cutting required clearing. E-mail sent to Charlie Edwards (ADC) on 5th November 2019 - response received "I'll get this sorted for you".
- 5.9 Pot hole on Moseley Road (near the entrance to the farm) requires repairing. Reported to Nott's CC on 5th November 2019 - ref. FS-CASE-155003997 - response received "The location you have raised concerns with has now been inspected and repairs will be carried out shortly".
- 5.10 Update on when the kerb will be dropped opposite the new bus stop on Hucknall Road.
- 5.11 Cllr R Madden to research tree planting opportunities. Suggested planting locations should be e-mailed to Cllr R Madden.

6 Chair's Urgent Items

6.1 None

7 Members Items

- 7.1 Cllr R Blazewicz-Bell informed the meeting that she had received very positive comments from local residents regarding the Xmas tree on Annesley Cutting.
- 7.2 Cllr R Blazewicz-Bell informed the meeting that the "Walking Group" will be taking place on 14th December 2019 - 11.00 am and 28th December 2019 - 10.00 am and 12 noon. All walks will start at the Annesley Parish Hall.
- 7.3 Cllr R Collier informed the meeting that Golden Valley Light Railway had contacted him with an offer to purchase an old railway coal wagon that could be suitable for refurbishment. It was agreed to obtain more details on condition, suitability and price.
- 7.4 Cllr R Madden informed the meeting that Wil Kent (ADC) had visited the proposed site for the Play Facilities Project. It was suggested that Wil Kent (ADC) should be invited to a future Parish Council meeting to discuss the options available.

8 Cemetery

- 8.1 Clarkes Cemetery Services have issued their revised 2020 price list for grave preparation. The new price list had been circulated to all Parish Councillors before the meeting.
- 8.2 Grave preparation prices, charged by the Parish Council for 2020, will increase in line with the increase applied by Clarkes Cemetery Services.

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

9.2 John Saint reported that the notice board at the Parish Hall required refurbishment. It was agreed that Charlie Edwards (ADC) would be asked to arrange the refurbishment of all three Parish Council notice boards and recharge the refurbishment cost to the Parish Council.

9.3 The internet connection at the Parish Hall was upgraded to fibre on 2nd December 2019.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

11 Report of External Meetings

11.1 None

12 Planning Applications

12.1 None

13 Correspondence requiring attention and outstanding replies list.

13.1 An e-mail had been received from a resident of Moseley Road regarding fly tipping and overgrown shrubbery to the rear of Moseley Road. It was agreed to contact Charlie Edwards (ADC) to remove the fly tipping and to ask Anthony Clarke to cut back the shrubbery.

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Dec-19	Boiler Room Digital	DD	36.00	Web site maintenance
20-Dec-19	Ashfield District Council	DD	54.00	Cemetery Business rates
08-Nov-19	Clarkes Cemetery Services	DD	110.00	Cremated remains burial
08-Nov-19	Clarkes Cemetery Services	DD	285.00	Non contract work
11-Nov-19	Boiler Room Digital	BACS	99.00	Annual web site hosting fee
29-Nov-19	Wilkinson Electrical Services	BACS	156.00	Xmas tree lights - supply/fix
01-Dec-19	Clarkes Cemetery Services	BACS	905.00	Contract work
01-Dec-19	J Saint	BACS	249.04	Salary
07-Jan-20	HMRC	BACS	263.76	National Insurance & PAYE
01-Dec-19	J Barlow	BACS	955.50	Salary and Admin costs
03-Dec-19	British Telecom plc	DD	117.43	Telephone & Internet charges
07-Dec-19	Water Plus Limited	DD	15.95	Cemetery water charges
Payment value			£3,246.68	

14.2 It was agreed that no price increases will be applied to Parish Hall hire charges and Allotment rents for 2020. The next review of rental/hire charges will be 1st January 2021.

14.3 It was agreed that a 2020/21 Budget/Precept closed meeting will take place at 6.00pm on Monday 6th January 2020 before the Parish Council meeting. *Action All Councillors*

15 Statutory Compliance Checks

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.45pm.

The next Parish Council meeting will be held on Monday 6th January 2020, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....