

**Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 1<sup>st</sup> October 2018 at 7.00pm.**

**Present:** Cllr's R Madden, H Wortley, T Smith, D Martin, PD Thomas, J Bell, V Heslop, D Williamson, Lisa Barker (Nott's Clubs for Young People Ltd), two members of the Public, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr R Madden.

**1 Apologies for Absence:** Cllr's A Wortley, A Cope, J Zadrozny, T Walters, and W O'Brien

**2 Declarations of Personal & Prejudicial Interest:** Cllr D Martin declared a pecuniary interest in item 15 - payment to Quality Building Services - £300.

**3 Public Questions:**

3.1 Member of the Public reported that lamp post number 22 on Moseley Road was faulty. The Parish Council agreed to report the problem to Nott's CC.

3.2 Member of the Public reported that a dust bin had been dumped near the allotment site off Recreation Road. The Parish Council agreed to report the problem to ADC.

3.3 Member of the Public asked when the "Tommy" silhouette and lamp post poppies will be installed. Cllr R Madden agreed to discuss installation dates with Cllr J Zadrozny.

**4 To accept the minutes of the meeting held on 3<sup>rd</sup> September 2018:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 A branch had broken off a tree to the rear of the Recreation Road allotment site. The fallen branches were removed from the site on 4<sup>th</sup> September 2018. Tree was inspected by Anthony Clarke and no further maintenance work is required at this time.

5.2 Charlie Edwards (ADC Environmental Manager) had agreed to address the following issues:

a) Blocked road drains on Moseley Road.

b) Overgrown vegetation at the junction of Byron Road and Annesley Cutting

c) New "fly tipping" signage will be available w/e 7<sup>th</sup> September 2018 to be erected throughout the village.

5.3 Dog waste bin should be installed on Newstead Road (opposite no.1). ADC has agreed to install a new waste bin.

5.4 Obtain further details for the acquisition of small carriage/wagon type flower planters.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr D Martin informed the meeting that Nott's CC had inspected the "french drain" to the rear of Moseley Road. Nott's CC agreed that some maintenance work was required and agreed to recommend the necessary action to be taken.

7.2 Cllr D Martin recommended that the trees overhanging the access track to the rear of Moseley Road should be cut back. It was agreed that a quote should be obtained for the work.

7.3 It was agreed that the Parish Council would purchase a poppy wreath for the Remembrance Day service at the church.

**8 Youth Club**

8.1 Following a brief presentation by Lisa Barker (Nott's Clubs for Young People Ltd) it was agreed that with effect from 1<sup>st</sup> November 2018 to 31<sup>st</sup> March 2019 Nott's Clubs for Young People Ltd will take full responsibility for the operation of the Youth Club. Four paid staff will be in attendance each week supported by volunteers. It was also agreed that John Saint will open/close the Hall each week. Any Youth Club expenditure must be pre-approved, by the Parish Council, prior to commitment. Lisa Barker agreed to put proposals forward to the Parish Council in January 2019 regarding the plans for 2019/20.

**9 Cemetery**

9.1 None

**10 Parish Hall**

10.1 Hall bookings were reviewed and agreed.

**11 Parish Plan Review**

11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

**12 Report of External Meetings**

12.1 None

**13 Planning Applications**

13.1 V/2018/0615 - 18<sup>th</sup> September 2018 - Autofil Worldwide, Willow Drive, NG15 0DP - creation 50 car parking bays, removal of water and cooling tanks and minor amendments to curtain walling to south elevation. No comment/objection.

**14 Correspondence requiring attention and outstanding replies list.**

14.1 None

**15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Oct-18	Boiler Room Digital	DD	36.00	Web site maintenance
20-Oct-18	Ashfield DC	DD	53.00	Business rates - Cemetery
04-Sep-18	J Saint	BACS	150.00	Float for incidental expenses
04-Sep-18	Clarks Cemetery Services	BACS	20.00	Tree inspection/remove fallen branches
16-Sep-18	British Telecom plc	DD	57.84	Internet/Broadband costs
01-Oct-18	Clarks Cemetery Services	BACS	870.00	Contract work
01-Oct-18	J Saint	BACS	282.67	Salary
07-Nov-18	HMRC	BACS	254.96	National Insurance & PAYE
01-Oct-18	J Barlow	BACS	948.04	Salary and Admin costs
01-Oct-18	E.ON Ltd	DD	340.55	Electric bill
01-Oct-18	E.ON Ltd	DD	36.00	Gas bill
01-Oct-18	Quality Building Services	BACS	300.00	Repairs to Hall soffits
	<b>Payment value</b>		<b>£3,349.06</b>	

15.2 A summary of actual Income & Expenditure for the first 6 months compared to the 2018/19 annual budget had been circulated to all Councillors before the meeting.

**16 Statutory Compliance Checks**

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.10pm.

The next Parish Council meeting will be held on Monday 5<sup>th</sup> November 2018, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....