

**Minutes of Annesley & Felley Parish Council meeting held on 1<sup>st</sup> November 2021 at the Annesley Parish Hall commencing at 7.00pm.**

**Present:** Cllr's D Williamson, J Zadrozny, V Heslop, D Martin, C Butler, K Stanley, R Collier, A Blazewicz-Bell, two members of the Public, Caretaker - John Saint and the Clerk - J Barlow were in attendance.

The meeting was chaired by Cllr D Williamson.

**1 Apologies for Absence:** Cllr's R Blazewicz-Bell and R Madden.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 None

**4 To accept the minutes of the meeting held on 11<sup>th</sup> October 2021:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

- 5.1 Replacement Xmas tree on Annesley Cutting - Xmas tree has now been ordered and ADC have agreed to install a suitable fixing to support the tree.
- 5.2 Following the annual inspection by Playsafety Ltd of the Play/Fitness facilities and Skate Park - obtain quotes for the recommended repairs and maintenance and arrange for the work to be carried out. (\*\*IMPORTANT\*\* this action needs to be carried out quickly so that the insurance cover is not compromised). Alistair Blunkett (ADC) has now agreed to arrange for the necessary maintenance work to be carried out, ensuring that the play, fitness and skate park areas meet current safety requirements/standards.
- 5.3 Supply and plant spring bulbs on the Middle Land - Anthony Clarke will purchase/plant spring bulbs on the Middle Land before the end of November 2021.
- 5.4 Lack of road marking/warning signage where the road down from the Parish Hall joins Byron Road - on site meeting to be arranged with Nott's CC Highways to discuss this issue.
- 5.5 Overgrown shrubbery under/around the pit wheel required cutting back. A quote from Anthony Clarke of £230 was accepted/approved and the work was completed on 28<sup>th</sup> October 2021.
- 5.6 Planning application V/2021/0682 - 14<sup>th</sup> September 2021 - Little Oak Plantation - Annesley Woodhouse. Further information/details received from Wil Kent (ADC) were circulated to all Parish Councillors on 15<sup>th</sup> October 2021.
- 5.7 Cable box opposite 66 Moseley Road requires repairing - establish the service provider and request the repair work to be carried out.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

- 7.1 The consultation period for the Ashfield Local Plan closes on 16<sup>th</sup> November 2021. A vote was taken to establish if the Parish Council would be formally submitting objections to the Ashfield Local Plan - of the eight Parish Councillors present at the meeting four voted in favour, 3 abstained and one no vote, therefore it was agreed that Cllr A Blazewicz-Bell would submit the objections on behalf of the Parish Council. It was also agreed that the Parish Council would support Newstead Parish Council with their objections to the Ashfield Local Plan.
- 7.2 Cllr A Blazewicz-Bell informed the meeting that the third Community Litter Pick will take place on Sunday 7<sup>th</sup> November 2021 at 9:30-11:30 - meeting outside the Willow Fields estate at the Stewart Way bus stop. The key areas will be Newstead Village, Annesley Village, Hazelford Way, Skate Park, Newstead and Hucknall Road - to the bypass, the woods and cemeteries and cemetery car park.

**8 Cemetery**

- 8.1 It was agreed that Parish Council grave preparation prices for 2022 will increase in line with the increases levied by Clarkes Cemetery Services. The next price increase review will be 1<sup>st</sup> January 2023.

**9 Parish Hall**

- 9.1 Hall bookings were reviewed and agreed.

**10 Parish Plan Review**

- 10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

**11 Report of External Meetings**

11.1 None

**12 Planning Applications**

**13 Correspondence requiring attention and outstanding replies list.**

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

**14 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Nov-21	Boiler Room Digital	DD	40.00	Web site maintenance
20-Nov-21	Ashfield DC	DD	55.00	Cemetery business rates
04-Oct-21	Rich's Plumbing & Heating	BACS	65.00	Repairs to toilet
12-Oct-21	Clarkes Cemetery Services	BACS	260.00	Ashes burial x 2
12-Oct-21	M Sherlock	BACS	44.92	Plants/bulbs for pit wagon
22-Oct-21	Newstead Events Group	BACS	500.00	Donation - Newstead fire work event
28-Oct-21	Clarkes Cemetery Services	BACS	230.00	Non contract work - Pit Wheel
01-Nov-21	Clarkes Cemetery Services	BACS	950.00	Contract work
01-Nov-21	J Saint	BACS	334.26	Salary
07-Dec-21	HMRC	BACS	287.54	National Insurance & PAYE
01-Nov-21	J Barlow	BACS	987.26	Salary & Admin costs
06-Nov-21	Water Plus Ltd	DD	55.36	Cemetery water charges
23-Nov-21	Barclays Commercial	DD	32.00	Business credit card annual fee
	<b>Total</b>		<b>£3,841.34</b>	

14.2 It was agreed that the current Grounds Maintenance Contract with Clarkes Cemetery Services will be extended for an additional two years until 31<sup>st</sup> March 2024, with the option to extend for a further year if both parties are in agreement. It was also agreed that all of the regular annual maintenance work carried out by Clarkes Cemetery Services would be incorporated in an addendum to the Contract at a cost of £100 per month.

14.3 It was agreed that no price increases will be applied to Parish Hall hire charges and Allotment rents for 2022. The next review of rental/hire charges will be 1<sup>st</sup> January 2023.

**15 Statutory Compliance Checks**

15.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.15pm.

The next Parish Council meeting will be held on Monday 6<sup>th</sup> December 2021 commencing at 7.00pm.

Due to a bank holiday it was agreed that the January 2022 meeting will be held on 10<sup>th</sup> January 2022 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....