

**Present:** Cllr's R Madden, D Martin, D Williamson, A Cope, C Brown, C Butler, R Blazewicz-Bell, A Blazewicz-Bell, R Collier, D Davis, K Stanley, three members of the Public, the Clerk and John Saint were in attendance. The meeting was chaired by Cllr D Williamson.

**1 Apologies for Absence:** Cllr's V Heslop & J Zadrozny.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

- 3.1 Member of the Public reported that the road gully's outside numbers 1, 13, 25, and 56 Moseley Road were blocked and required clearing out. Cllr D Martin reported the issue to Nott's CC on 1<sup>st</sup> July 2019.
- 3.2 Member of the Public reported that some large trees to the rear of Moseley Road required reducing in height. It was agreed that rather than carry out random tree maintenance the Parish Council would instruct LT Horticulture to carry out a full tree survey/audit on all of the trees on the land between Moseley and Byron Road and produce a report on the condition of the trees and any tree maintenance required.
- 3.3 Member of the Public reported that a 30 mph sign on Annesley Cutting was obstructed by overhanging tree branches. Cllr R Madden agreed to get the trees cut back.
- 3.4 Member of the Public asked if the lamp post poppies and the "Tommy" silhouette would be erected again this year. Cllr's R Madden and D Williamson confirmed that they would be erected in October 2019.

**4 To accept the minutes of the meeting held on 3rd June 2019:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

- 5.1 Install security posts/barriers around the Middle Land to stop illegal access. It was agreed that quotes will be obtained for barriers/fencing from the "Art Feature" supplier and also for large stones to create a barrier around the area.
- 5.2 Notice relating to fly tipping to be produced and distributed to residents. Charlie Edwards (ADC) has confirmed that ADC don't have a generic leaflet/notice relating to fly tipping, however he has agreed to produce a leaflet/notice that the Parish Council can use.
- 5.3 Art Feature Project - On 3<sup>rd</sup> June 2019 Cllr D Martin contacted Wil Kent to establish if the new sign on the pit wheel was permanent as the Public were saying that it should be at the junction with Newstead Road. Wil Kent has now confirmed that the sign was sited as per the project plan/consultation therefore it will not be relocated.
- 5.4 On 3<sup>rd</sup> June 2019 Cllr D Martin submitted a request to Dave Walker (Nott's CC) to have double yellow lines on the junction of Byron Fields and Byron Road. Response received from Dave Walker on 12<sup>th</sup> June 2019 - "I have previously responded on this issue and can confirm again that the criteria outlined previously do not appear to be evident so we are unable to progress parking restrictions.
- 5.5 Contact Newstead PC to discuss any initiatives that could be shared to reduce fly tipping. Response received from Newstead PC on 6<sup>th</sup> June 2019 agreeing to form a working party comprising of members from each Parish Council and local residents.
- 5.6 New photographs of the Hall, for inclusion on the web site and other marketing information, have now been produced.
- 5.7 Three black wheelie bins have been dumped to the rear of number 12 Moseley Road. The bins have now been removed.
- 5.8 Request for a water supply to be installed on the allotment site off Recreation Road. Due to the high cost of providing a water supply the request was rejected. However it was agreed to contact Newstead Parish Council, as they have a bore hole in their Cemetery, to establish if this could provide a solution.
- 5.9 Speeding vehicles on Annesley Cutting are continuing to cause serious safety concerns. On 3<sup>rd</sup> June 2019 Cllr D Martin requested a safety camera van to be sited on Annesley Cutting. Response from Chris Foster (Senior Traffic Support Officer) on 5<sup>th</sup> June 2019 - "This location has been raised as a concern in the recent past and unfortunately, after an assessment, it was found unsuitable for our mobile enforcement vans". It was agreed to contact Chris Foster (Senior Traffic Support Officer) to establish if the "Speed Watch Program" was still in operation.
- 5.10 Reported that a business was being run from number 8 Moseley Road. On 3<sup>rd</sup> June 2019 Cllr D Martin requested ADC to investigate this allegation.
- 5.11 Policy on dealing with the mole infestation in the Cemetery and also the approach to grave levelling to be determined. It was agreed to add an addendum to the Cemetery maintenance contract, with Clarkes Cemetery Services, to include re-seeding all bare areas and levelling any grave spaces in April and October each year. It was agreed to take no further action on the mole infestation.
- 5.12 The "Parish Hall" sign at the junction of Byron Road and the driveway to the Parish Hall requires repairing.

**6 Chair's Urgent Items**

- 6.1 Cllr R Madden confirmed that the Nott's CC - LIS funding application - £19,500 - for the improvement/development of play/recreational facilities had been approved. It was agreed that ADC would be commissioned to manage the Project.

**7 Members Items**

- 7.1 Prior to the meeting Cllr V Heslop had reported that she had received message from a resident stating that School Hill was getting very overgrown with nettles and other vegetation. Cllr R Madden confirmed that the issue had been reported to the appropriate local authority.
- 7.2 Cllr R Blazewicz-Bell informed the meeting that a "walking group" was being formed. The group will meet on a monthly basis, at the Parish Hall, and the walks will be around Annesley and Newstead villages.
- 7.3 Cllr R Blazewicz-Bell informed the meeting she had produced a number of "scam awareness" posters. It was agreed that they will be displayed on the three Parish Council notice boards.

- 7.4 Cllr R Blazewicz-Bell informed the meeting that a grassed area at the entrance to Willow Fields had not been cut. Cllr D Davis agreed to supply details of who to contact to report the issue.
- 7.5 Cllr A Cope reported that trees/shrubbery at the junction of Byron Road and Annesley Cutting required cutting back. It was agreed to report the issue to Nott's CC.
- 7.6 Cllr K Stanley informed the meeting that he will be contacting the residents of the Felley Ward to provide them with his contact details and information relating to the Parish Council.
- 7.7 Cllr K Stanley reported that the grass verges near Felley Priory had not been cut. It was agreed to report the issue to Nott's CC.
- 7.8 Cllr R Collier recommended that a HGV weight limit sign (7.5 ton) should be sited on Annesley Lane/Salmon Lane near the motorway bridge on the approach to Annesley. Cllr D Williamson agreed to supply details, to the Clerk, of who to submit the request to.
- 7.9 Cllr D Martin recommended that a Public meeting should be held with the HS2 Engagement team to enable them to provide a project update and answer any questions. It was agreed that the Public meeting would be held on 2<sup>nd</sup> September 2019 - 6.00pm - at the Parish Hall - all residents are welcome to attend.

## **8 Youth Club**

- 8.1 The Youth Club is now closed until further notice, therefore it was agreed to remove this agenda item from future meetings.

## **9 Cemetery**

- 9.1 None

## **10 Parish Hall**

- 10.1 Hall bookings were reviewed and agreed.

## **11 Parish Plan Review**

- 11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

## **12 Report of External Meetings**

- 12.1 None

## **13 Planning Applications**

- 13.1 V/2019/0353 - 4<sup>th</sup> June 2019 - 32 Byron Fields, NG15 0DE - removal of sycamore tree in the conservation Area. Planning application now withdrawn.
- 13.2 V/2019/0289 - 11<sup>th</sup> June 2019 - 32 Stewart Way, NG15 0EH - confirmation planning conditions have been complied with. No comment or objection.
- 13.3 V/2019/0354 - 11<sup>th</sup> June 2019 - 17 & 18 Little Oak Avenue, NG17 9BG - two storey rear extension. Planning application now withdrawn.

## **14 Correspondence requiring attention and outstanding replies list.**

- 14.1 All relevant correspondence received had been distributed to all Parish Councillors prior to the meeting.
- 14.2 On 6<sup>th</sup> June 2019 - email received from Mr Rippin of Moseley Road requesting maintenance to the trees to the rear of Moseley Road. See item 3.2 above.
- 14.3 On 17<sup>th</sup> June 2019 the occupier of 32 Byron Fields reported that, following the recent bad weather, a large sycamore tree had fallen on to his boundary fence/garden from land that the Parish Council lease from Nott's CC. The tree was removed by LT Horticulture on 25<sup>th</sup> June 2019.

## **15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

- 15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Jul-19	Boiler Room Digital	DD	36.00	Web site maintenance
20-Jul-19	Ashfield District Council	DD	54.00	Cemetery Business rates
03-Jun-19	Tesco Stores Ltd	DC	23.04	Postage stamps
13-Jun-19	Playsafety Limited	BACS	164.40	Annual play equipment inspection
14-Jun-19	Water Plus Limited	DD	63.41	Water charges - Parish Hall
16-Jun-19	British Telecom plc	DD	32.04	Broadband charges
26-Jun-19	Water Plus Limited	DD	18.19	Water charges - Cemetery
01-Jul-19	Clarkes Cemetery Services	BACS	870.00	Contract work
01-Jul-19	J Saint	BACS	249.04	Salary
07-Aug-19	HMRC	BACS	263.76	National Insurance & PAYE
01-Jul-19	J Barlow	BACS	955.75	Salary and Admin costs
01-Jul-19	E-ON Ltd	DD	339.14	Electric bill
01-Jul-19	E-ON Ltd	DD	101.43	Gas bill
01-Jul-19	LT Horticulture	BACS	420.00	Removal of damaged tree
05-Jul-19	Hoot Fire & Security Ltd	BACS	1,200.00	Annual maintenance contract
	<b>Payment value</b>		<b>£4,790.20</b>	

## **16 Statutory Compliance Checks**

- 16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.3 Play Safety Ltd carried out their annual inspection in May 2019 of the Children's Play Area and Skate Park.

Overall the facilities were rated as low to medium risk. However it was recommended that some minor repairs to the swings should be undertaken and that the ground surface covering should be repaired. It was agreed that this work will now be carried out as part of the improvement/development of play/recreational facilities project - see 6.1 above.

The meeting closed at 8.30pm.

The next Parish Council meeting will be held on Monday 2<sup>nd</sup> September 2019, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....