

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 1st December 2014 at 7.00pm.

Present: Cllr's G Woodward, R Madden, A Cope, A McDonnell, four members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr A McDonnell.

1 Apologies for Absence: Cllr A McDonald

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 6th October 2014: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

5 Matters Arising:

5.1 Safety/warning notices for the new skate park. Two customised safety/warning signs have now been installed.

5.2 Safe to be purchased and installed in the Parish Hall office. Safe was delivered and installed on 14th October 2014.

5.3 Resolve the confusion with ADC over the recent £1,000 funding application for the web site improvements.

5.4 Cllr G Woodward agreed to be the third nominated emergency contact for the alarm company. On 7th October 2014 AIS Total Security Limited confirmed that the requested changes to the emergency contact list, removing Stephen Bishop and adding Gary Woodward, had been processed and registered.

5.5 Install the two new waste bins close to the Skate Park. Two new waste bins have now been installed.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 None

8 Youth Club

8.1 The Youth Club continues to be successful.

9 Cemetery

9.1 The 2015 prices, supplied by Clarke's Cemetery Services, for grave preparation were accepted.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 It was agreed that further quotes and advice for the repair of the wall to the side of the Parish Hall should be obtained.

11 Parish Plan Review

11.1 The Parish Plan is now published on the Parish Council website.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 SO/2014/0001- 16th October 2014 - Park Forest Kennel Lane, NG15 0AU - Scoping opinion for the installation of six wind turbines. No comments or observations

14 Correspondence requiring attention and outstanding replies list.

14.1 Email received from Peter Olko expressing disappointment that the Parish Council had not purchased a Wreath for the Remembrance Day celebrations and also confirmation that he will be undertaking work to help the local church identify those who perished during WW2 and a suitable plaque. In addition Peter Olko recommended that the Parish Council should purchase fourteen oak trees, to be planted on the Middle land, in tribute to those who lost their lives during the 1914-18 war. It was agreed that in future years the Parish Council will purchase a wreath for Remembrance Day and rather than purchase oak trees for the Middle Land, will look to provide a suitable tribute at the rear of the Parish Hall.

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No</u>	<u>Value</u>	<u>Description</u>
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05-Nov-14	Two Little Fishes	DD	35.00	Web site maintenance
05-Dec-14	Two Little Fishes	DD	35.00	Web site maintenance
20-Nov-14	Ashfield DC	DD	47.00	Cemetery - business rates
20-Dec-14	Ashfield DC	DD	47.00	Cemetery – business rates
20-Nov-14	Ashfield DC	DD	15.00	Hall business rates
20-Dec-14	Ashfield DC	DD	15.00	Hall business rates
07-Oct-14	AIS Total Security Limited	BACS	1,480.80	Internal CCTV cameras and fire alarm monitoring
07-Oct-14	AIS Total Security Limited	BACS	90.00	Fire alarm monitoring charge
09-Oct-14	Clarkes Cemetery Services	BACS	250.00	Cut hedges on School Hill and new allotments
20-Oct-14	DCR Electrical Ltd	BACS	204.00	Repairs to emergency lighting and outside lights
20-Oct-14	DCR Electrical Ltd	BACS	720.00	Annual electrics check/servicing gas boilers
29-Oct-14	Halls Locksmiths Ltd	BACS	474.00	Purchase and installation of office safe
03-Nov-14	J Saint	BACS	247.33	Salary
03-Nov-14	Clarkes Cemetery Services	BACS	725.00	Contract work
03-Nov-14	HMRC	BACS	367.71	National Insurance & PAYE
03-Nov-14	J Barlow	BACS	982.78	Salary and Admin costs
06-Nov-14	Acorn Signs Ltd	DC	120.00	Signage for skate park
14-Nov-14	Ian Trueman STS Ltd	BACS	720.00	Tree risk assessment survey
14-Nov-14	Ashfield Industrial Doors	BACS	342.00	Service of shutter doors
14-Nov-14	Clarkes Cemetery Services	BACS	250.00	Installation of new Skate Park bins and signs
21-Nov-14	Barclaycard Commercial	DD	32.00	Credit Card administration fees
24-Nov-14	Tesco Stores Limited	DC	28.70	Stationery and postage
25-Nov-14	Peter Olko	BACS	7.48	Travel and general expenses
26-Nov-14	Forest Farm Tree Services	BACS	216.00	Tree maintenance
26-Nov-14	Forest Farm Tree Services	BACS	1,644.00	Tree maintenance
30-Nov-14	Severn Trent Water	DD	106.89	Hall water rates
30-Nov-14	Severn Trent Water	DD	16.31	Cemetery water rates
01-Dec-14	British Telecom	DD	72.14	Telephone rental and calls
01-Dec-14	J Saint	BACS	212.33	Salary
01-Dec-14	Clarkes Cemetery Services	BACS	725.00	Contract work
01-Dec-14	HMRC	BACS	397.11	National Insurance & PAYE
01-Dec-14	J Barlow	BACS	1,027.98	Salary and Admin costs

Total Payment value

£11,653.56

- 15.2 On the 28th October 2014, Ian Trueman Specialist Tree Services Ltd carried out a safety inspection/audit of all trees that the Parish Council has responsibility. All essential maintenance work, identified during the inspection, has now been carried out by Forest Farm Tree Services.
- 15.3 Precept/Budget 2015/16 - Tax base to be confirmed with ADC. It was agreed that an increase of up to 10% would be applied to the 2015/16 Precept to ensure that the Parish Council could continue to provide an acceptable service level.
- 15.4 It was agreed that no increase will be applied to the Hall rental charges and a 5% increase will be applied to the Cemetery charges with effect from 1st January 2015.

16 Statutory Compliance Checks

- 16.1 Children's Play Area and Skate Park - Cllr G Woodward and the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.
- 16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.30pm.

It was agreed that the next Parish Council meetings will be held on Monday 2nd February 2015 and Monday 6th April 2015, at the Parish Hall, Annesley commencing at 7.00pm. No meetings will take place in January 2015 and March 2015.

Signed.....Date.....
Chair of Meeting