

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 18th May 2015 at 6.30pm.

Present: Cllr's SC Hare, R Madden, JF O'Brien, PD Thomas, H Wortley, A Wortley, K Channer, W O'Brien, three members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr SC Hare

1 Apologies for Absence: Cllr AV Meakin

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public suggested that the direction signage for the Parish Hall should be improved. Cllr R Madden agreed to contact the relevant authorities to get the existing signage cleaned and additional signage erected.

4 To accept the minutes of the meeting held on 6th April 2015: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

5 Matters Arising:

5.1 Junction of Recreation Road/Moseley Road to be made a no parking zone with the use of double yellow line road markings. Cllr R Madden agreed to discuss with Nott's CC.

5.2 Additional grit bin to be sited on Moseley Road. Look at the possibility of installing a "blue" grit bin; however the ongoing responsibility for the stocking of grit is still to be agreed.

5.3 The wording to be included on the mining wheel monument plaque was agreed. Cllr PD Thomas agreed to determine the plaque size, material type, colour, fixing method and location.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Madden suggested that a Parish Council newsletter should be re-introduced. It was agreed that at the next Parish Council meeting the frequency and content of a newsletter would be agreed.

7.2 Cllr R Madden suggested that the Parish Council should revert back to monthly Parish Council meetings. It was agreed that the next meeting would take place on 6th July 2015, no meeting in August 2015, followed by monthly meetings on the first Monday of each month commencing at 7.00pm. No meeting will be held in August due to holiday commitments.

7.3 Cllr's A Wortley and H Wortley reported that the occupant of 1 Byron Road had reported that a tree had been storm damaged and fallen branches were in close proximity to the property. It was agreed that Cllr R Madden would follow up the request, already made to Nott's CC, to remove the damaged tree and the Clerk would also obtain a quote from Anthony Clarke to remove the debris.

7.4 Cllr H Wortley requested that additional dog waste bins should be installed around the village. Cllr H Wortley will supply information on the preferred locations to Cllr R Madden. Cllr R Madden will then submit a formal request to the relevant authority.

8 Youth Club

8.1 The Youth Club continues to be well supported and successful although attendee numbers are slightly down.

8.2 Cllr PD Thomas reported that after ten years' service, as a Youth worker, Linda Leach had recently resigned.

8.3 The Youth Club currently has vacancies for suitably qualified volunteer Youth workers.

9 Cemetery

9.1 Notice relating to non-compliance with the current Cemetery Rules and Regulations was put on the Cemetery notice board on 16th April 2015 and was also sent by post on 17th April 2015 to any specific non-compliant grave plot "owners". The notice requested compliance within thirty days, otherwise the Parish Council would remove the offending items from the grave plots and then retain for a period of three months to allow for collection. It was agreed that all Cllr's should visit the Cemetery before the next Parish Council meeting. Any further action to be taken against non-compliance will be agreed at the July Parish Council meeting.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 It was agreed that a replacement floor cleaner should be purchased. Cllr K Channer agreed to supply details of suitable industrial floor cleaners, potential suppliers and discounts available.

11 Parish Plan Review

11.1 The Parish Plan is now published on the Parish Council website.

11.2 It was agreed that a meeting will be held on 8th June 2015, at 7.00pm, at the Parish Hall to agree the process to produce the new Parish Plan.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 None

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

| <u>Date</u> | <u>Payee</u> | <u>Cheque No</u> | <u>Value</u> | <u>Description</u> |
|----------------------------|-------------------------------|------------------|------------------|-------------------------------------|
| 05-May-15 | Two Little Fishes | DD | 35.00 | Web site maintenance |
| 20-May-15 | Ashfield DC | DD | 15.00 | Business rates - Hall |
| 20-May-15 | Ashfield DC | DD | 48.00 | Business rates - Cemetery |
| 17-Apr-15 | SLCC | BACS | 149.00 | Annual subscription 2015/16 |
| 27-Apr-15 | Tesco Stores Ltd | DC | 12.96 | Postage stamps |
| 01-May-15 | Ashfield Industrial Doors Ltd | BACS | 342.00 | Service of shutter doors/windows |
| 01-May-15 | J Saint | BACS | 287.39 | Salary |
| 01-May-15 | Clarkes Cemetery Services | BACS | 740.00 | Contract work |
| 08-Jun-15 | HMRC | BACS | 339.49 | National Insurance & PAYE |
| 01-May-15 | J Barlow | BACS | 1,011.62 | Salary and Admin costs |
| 05-May-15 | Symantec Limited | CC | 39.99 | Anti-virus software licence renewal |
| 07-May-15 | I A Wortley | BACS | 25.00 | New Cllr training course fee |
| 07-May-15 | H J Wortley | BACS | 25.00 | New Cllr training course fee |
| 08-May-15 | AON UK Limited | BACS | 2,256.68 | Insurance premium 2015/16 |
| Total Payment value | | | £5,327.13 | |

16 Statutory Compliance Checks

16.1 Children’s Play Area and Skate Park - G Woodward and the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.15pm.

It was agreed that the next Parish Council meeting will be held on Monday 6th July 2015, at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....

Chair of Meeting