

**Present:** Cllr's T Smith, PD Thomas, H Wortley, A Wortley, J Zadrozny, H Simmons, W O'Brien, R Madden, J Bell, A Cope, V Heslop, two members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr T Smith.

**1 Apologies for Absence:** Cllr D Martin

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public reported that the trees on Moseley Road were overgrown and required pruning. The Parish Council had received the following response from Nott's CC on 28<sup>th</sup> November 2016 - "an inspection has been carried out on the trees in question. It has been assessed that the trees are not causing a danger to the general public or affecting safety on the highway, therefore on this occasion we will not be proceeding with any pruning works".

3.2 Member of the Public reported that gates at 64, Byron Road were obstructing the pavement. The Parish Council agreed to contact the occupier.

3.3 Member of the Public reported that there were a number of pot holes on Moseley Road.

3.4 Member of the Public reported that street light number 14, on Byron Road, was faulty. Report fault to relevant authority.

3.5 Member of the Public suggested that for 2017 a Xmas tree should be sited at the top of Moseley Road. The Parish Council agreed to look at the potential cost to enable a decision to be made.

3.6 Member of the Public reported that repairs may be required to the surface area on the Children's Play Area. The Parish Council confirmed that the area did require some maintenance work but was not considered to be a serious safety issue at this time; however the necessary work had been included in the latest Parish Plan.

**4 To accept the minutes of the meeting held on 5<sup>th</sup> December 2016:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 Work in the Cemetery is to be completed as three separate projects - tree maintenance work, ground works and pathway refurbishment/extension. It was agreed that costs should be obtained to outsource the preparation of the work specification, invitation to tender and contract for the completion of the work.

5.2 Request for additional street lighting to be installed near 1 Warren Avenue.

5.3 To protect the Cemetery Mortuary Chapel from further deterioration options are to be considered for the development of the Chapel. It was agreed that Nott's CC should be commissioned to carry out a feasibility study (free of charge) to establish the suitability for development for business or commercial use.

5.4 Cemetery tree survey has now been completed by Forest Farm Tree Services and a detailed report has been provided. It was agreed that three quotes would be obtained for the completion of all of the work identified in the survey. Forest Farm Tree Services, LT Horticulture and Zac Flanders are to be asked to quote for the work. The quote received from LT Horticulture for £1,680 was accepted to complete the work as per the tree survey. In addition LT Horticulture will be asked to remove an additional silver birch tree and also all brambles and saplings from the area to be developed.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr PD Thomas reported that a caravan was parked in the parking bay on Byron Road. It was agreed that the legal position should be established relating to the parking of caravans on public highways before any action is taken by the Parish Council.

7.2 Cllr A Cope reported that vehicles were being parked in restricted areas on Moseley Road. It was recommended that all parking violations should be reported to the police by calling 101 and obtaining an incident number.

**8 Youth Club**

8.1 Cllr PD Thomas reported that the Youth Club had closed on 28<sup>th</sup> December 2016 and 4<sup>th</sup> January 2017.

**9 Cemetery**

9.1 None

**10 Parish Hall**

10.1 Hall bookings were reviewed and agreed.

10.2 Planning approval for the car park extension was received from ADC on 16<sup>th</sup> December 2016. Stoney Lane Construction will now be carrying out the work week commencing 16<sup>th</sup> January 2017.

10.3 Cllr PD Thomas suggested that to stop further damage to the front of the Parish Hall, caused by football being played in front of the Parish Hall, bollards should be installed. A feasibility study is to be carried out.

- 10.4 Cllr's H Wortley and A Wortley confirmed that the following events will be held at the Parish Hall during 2017.  
 15<sup>th</sup> April 2017 - 10.00am to 12.00 noon - Easter event.  
 28<sup>th</sup> October 2017 - 6.00pm to 8.00pm - Halloween event.  
 2<sup>nd</sup> December 2017 - 2.00pm to 4.00m - Xmas event

**11 Parish Plan Review**

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

**12 Report of External Meetings**

12.1 None

**13 Planning Applications**

- 13.1 V/2017/0004 - 10<sup>th</sup> January 2017 - 1 Oakwood Court, Little Oak Drive NG15 0DR - Free standing air condenser units to car park. No comment/objection.  
 13.2 X/2017/0001- 10<sup>th</sup> January 2017 - Springs Kennel Lane, NG15 0AU - Installation of one transmission dish on existing equipment and existing mast. No comment/objection.

**14 Correspondence requiring attention and outstanding replies list.**

14.1 None

**15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-Dec-16	Two Little Fishes	DD	-31.00	Web site maintenance (cancellation of Direct debit)
20-Jan-17	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-Jan-17	Ashfield DC	DD	48.00	Business rates - Cemetery
06-Jan-17	Boiler Room Digital	DD	36.00	Web site maintenance
12-Dec-16	Tesco Stores Limited	DC	13.20	Postage stamps
01-Jan-17	Clarkes Cemetery Services	BACS	740.00	Contract work
01-Jan-17	J Saint	BACS	282.67	Salary
07-Feb-17	HMRC	BACS	316.41	National Insurance & PAYE
01-Jan-17	J Barlow	BACS	903.25	Salary and Admin costs
04-Jan-17	EON Ltd	DD	354.52	Electric bill
04-Jan-17	EON Ltd	DD	262.13	Gas bill
10-Jan-17	H Wortley	BACS	167.98	Xmas community event costs
13-Jan-17	NALC	BACS	249.45	Annual membership fee to 31 <sup>st</sup> March 2018
09-Dec-16	Street Doctors Ltd	BACS	60.00	Youth Club activity
20-Dec-16	Nott's Club for Young People	BACS	300.00	Youth worker support
<b>Payment value</b>			<b>£3,717.61</b>	

15.2 The following items were agreed:

- a) 2017/18 Precept will increase to £54,000 (Circa 2.03% increase - Band D property). Cllr's T Smith, H Wortley, A Wortley, A Cope, V Heslop voted in favour of the increase and Cllr's J Zadrozny, H Simmons, W O'Brien, R Madden, J Bell voted against, Cllr PD Thomas abstained. The Chairman T Smith had the casting vote.
- b) 2017/18 Budget approved resulted in a £5,977 surplus to be transferred to revenue/capital reserves to provide funding for the completion of the Projects detailed within the latest Parish Plan.
- c) It was agreed that £5,000 would be transferred from General Reserves to Revenue/Capital Reserves. The Reserve levels carried forward into 2017/18 will now be - General Reserve £35,000, Election Reserve £5,000 and Cemetery Safety Audit Reserve £5,000
- d) 2017/18 Tax base confirmed at - 756 (gross) and 533.3 (net).

**16 Statutory Compliance Checks**

- 16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.
- 16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.40pm.

The next Parish Council meeting will be held on Monday 6<sup>th</sup> February 2017, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....