

**Present:** Cllr's J Zadrozny, D Martin, W O'Brien, H Wortley, A Wortley, T Walters, PD Thomas, R Madden, V Heslop, D Williamson, four members of the Public, Cllr D Davis, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

**1 Apologies for Absence:** Cllr's T Smith, J Bell and A Cope.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public suggested that a "Tommy silhouette" should be placed on the Parish Hall in celebration of the First World War centenary. It was agreed that the Parish Council would obtain further details.

3.2 Member of the Public asked if the Parish Council would fund a new shed on the allotment site off Recreation Road. It was agreed that if the resident obtained the necessary written planning permission from ADC and produced a full specification for the shed, including location, the Parish Council would review the proposal and if approved would fund the total cost.

**4 To accept the minutes of the meeting held on 9<sup>th</sup> April 2018:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 The edge of the steps to the front of the Hall should be painted yellow to make them more visible. This work has now been completed.

5.2 Additional fly tipping signage. Cllr J Zadrozny reported that ADC will be undertaking a new "fly tipping" campaign/project, therefore the new signage will be included in that project.

5.3 Quote to be obtained for the safety check/service of the bouncy castle. As the bouncy castle is not in use it was agreed that the safety/service check will not be carried out at this time.

5.4 DBS/CRB checks to be carried out for all Youth workers and the Caretaker.

5.5 White "wait line" should be put on the road junction of the Parish Hall drive way and Byron Road and also at the junction of Byron Fields and Byron Road. Cllr R Madden confirmed that this work has now been included on the Nott's CC jobs list.

5.6 Tarmac around the street drain outside number 41, Moseley Road requires repairing. Reported to Nott's CC on 10<sup>th</sup> April 2018 - ref. FS-CASE-72460166.

5.7 Two pot holes require repairing outside number 38, Moseley Road. Reported to Nott's CC on 10<sup>th</sup> April 2018 - ref. FS-CASE-72460114.

5.8 Parish Council to source lamp stand poppy wreathes in celebration of the First World War centenary. It was agreed that Cllr R Madden will calculate the number of poppy wreathes to source and the locations.

5.9 Progress on sourcing information boards/signage for the pit wheel monument. A grant application is to be prepared to obtain funds from the Coalfields Regeneration Trust.

5.10 Potential use of the Mortuary Chapel. Cllr J Zadrozny reported that representatives from the Local Enterprise Partnership will be visiting the site to look at possibilities for the future use of the Chapel. The Kirkby Heritage group are also looking at potential opportunities.

**The meeting was suspended at this point** to allow a representative from ADC to provide an update on the proposed Art Work Feature.

The main points discussed were:

Project has funding in place of £157,000 for Public Art.

Precise locations are still to be decided, but there is now some flexibility on location

Project completion date is March 2019

Tasks still to be completed:

Commissioning group to be formed

Tender documentation to be produced

Finalise Project brief

Short list Artists

Site visits with Artists

Select/appoint Artist

Consultation on final design approval

Installation

**6 Chair's Urgent Items**

6.1 Cllr J Zadrozny reported that ADC will be reforming the Standards Committee Board. It was agreed that Cllr J Zadrozny would be the Parish Councils representative on the Standards Committee.

6.2 Cllr J Zadrozny reported that ADC will be running two more training sessions for GDPR.

6.3 It was agreed that the Clerk will prepare the necessary documentation to achieve GDPR compliance. All additional hours worked will be paid as overtime.

**7 Members Items**

7.1 None

**8 Youth Club**

8.1 None

**9 Cemetery**

9.1 It was agreed that Anthony Clarke should repair the damaged headstone at a cost of £180.

**10 Parish Hall**

10.1 Hall bookings were reviewed and agreed.

**11 Parish Plan Review**

11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

**12 Report of External Meetings**

12.1 None

**13 Planning Applications**

13.1 None

**14 Correspondence requiring attention and outstanding replies list.**

14.1 None

**15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-May-18	Boiler Room Digital	DD	36.00	Web site maintenance
20-May-18	Ashfield DC	DD	53.00	Business rates - Cemetery
12-Apr-18	Clarkes Cemetery Services	BACS	50.00	Cut back overhanging tree
19-Apr-18	Wilkinson Electrical Services	BACS	78.00	Repair to emergency light
19-Apr-18	SLCC	BACS	147.00	2018/19 subscription
29-Apr-18	Symantec Limited	DC	24.99	Norton ant-virus software 2018/19
30-Apr-18	Tesco Stores Ltd	DC	21.96	Postage stamps
01-May-18	Clarkes Cemetery Services	BACS	870.00	Contract work (incl. new Cemetery area)
01-May-18	J Saint	BACS	242.67	Salary
07-Jun-18	HMRC	BACS	254.00	National Insurance & PAYE
01-May-18	J Barlow	BACS	945.86	Salary and Admin costs
04-May-18	Byron Glass Company Ltd	BACS	101.64	Repair to broken window
08-May-18	ICO	DD	35.00	Data Protection registration 2018/19
09-May-18	Clarkes Cemetery Services	BACS	270.00	Grave preparation
18-May-18	Water Plus Ltd	DD	11.74	Cemetery water charges
11-Apr-18	Nott's Clubs for Young People	BACS	340.00	Youth worker support
<b>Payment value</b>			<b>£3,481.86</b>	

15.2 2018/19 Precept of £55,530 was received from ADC on 19<sup>th</sup> April 2018.

15.3 2018/19 Wind Turbine funding of £1,500 was received from RCAN on 7<sup>th</sup> May 2018.

**16 Statutory Compliance Checks**

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.20pm.

The next Parish Council meeting will be held on Monday 4<sup>th</sup> June 2018, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....