

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 12th March 2018 at 7.00pm.

Present: Cllr's J Zadrozny, PD Thomas, R Madden, A Cope, V Heslop, J Bell, W O'Brien, T Smith, H Wortley, A Wortley, T Walters, D Williamson, three members of the Public, Police Sergeant Carl Holland (part), PCSO Steve Shaw (part) the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

Police Sergeant Carl Holland and PCSO Steve Shaw attended the start of the meeting to discuss policing issues within the Annesley & Felley Parish. The objective being to improve engagement with the local community and listen to their needs and respond as required. It was reported that the overall crime statistics were slightly better than the previous period and there had been more convictions relating to Junction 27 issues and off road vehicles. It was stressed that ALL crime should be reported by calling 101 or 999 (depending on the severity of the crime). Incidents can also be reported on-line. It was also reported that with effect from April 2018 there will be a dedicated response team for the Ashfield area.

1 Apologies for Absence: Cllr D Martin.

2 Declarations of Personal & Prejudicial Interest: Cllr's H Wortley and A Wortley declared a prejudicial interest in item 13.4 and left the meeting during discussion on this item. Cllr J Zadrozny declared a prejudicial interest in item 13.3 and therefore did not participate in any discussions on this item.

3 Public Questions:

3.1 It was suggested that a white "wait line" should be put on the road junction of the Parish Hall drive way and Byron Road and also at the junction of Byron Fields and Byron Road.

4 To accept the minutes of the meeting held on 5th February 2018: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Area around the old factory building, at the top of Byron Road, is very untidy with rubbish being dumped. The issue was reported, by email on 8th February 2018, to C Walters and P Calladine at ADC.

5.2 Member of the Public asked if the Parish Council would support the possibility of a non- profit making convenience store or mobile shop facility within the village. The Parish Council advised that finding premises and the associated costs of a convenience store would not really be a viable option however a mobile shop facility could be a solution.

5.3 Traffic control at the junction of Annesley Cutting and Derby Road is being reviewed/discussed by Nottinghamshire County Council. It has now been confirmed that this will not be considered by Nott's CC during this financial year.

5.4 The potential use of the Cemetery Mortuary Chapel has been discussed with the Kirkby & District Conservation Society. It has now been agreed that the Parish Council will include this Project in the Parish Plan.

5.5 The edge of the steps to the front of the Hall should be painted yellow to make them more visible. It was agreed that John Saint will undertake this work.

5.6 Hoot Fire & Security Ltd has offered to provide additional training for the new CCTV system. Training has been arranged for 20th March 2018 at 7.30pm - Cllr's J Bell and PD Thomas and John Saint will attend.

5.7 Additional fly tipping signage. Cllr T Smith agreed to check whether the requested signage had been erected and let Cllr's J Zadrozny and R Madden know the outcome.

5.8 There is no plaque or information board on the pit wheel monument. It has been suggested that a grant from the Coalfields Regeneration Trust would be an option to complete this Project.

5.9 Establish whether the school still intend to use the two allocated allotment plots off Recreation Road. Dawn Roberts (Annesley School) has now confirmed that they only require one allotment plot for the coming year.

5.10 Quote to be obtained for the safety check/service of the bouncy castle.

5.11 DBS/CRB checks to be carried out for all Youth workers and the Caretaker.

6 Chair's Urgent Items

6.1 Cllr J Zadrozny suggested that new General Data Protection Regulation (GDPR), effective from 25th May 2018, should be discussed at the April 2018 meeting to start to prepare an action/implementation plan.

7 Members Items

7.1 Cllr A Cope reported that the pot holes on Byron Road had got significantly worse since the recent bad weather.

8 Youth Club

8.1 Additional volunteer Youth Club workers are still required. It was agreed that West Nott's College should be approached and also a vacancy notice included on the Parish Council website.

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 None

13 Planning Applications

- 13.1 V/2018/0074 - 6th February 2018 - Land opposite 7 Byron Road, NG15 0AH - Fell one silver birch tree - Annesley Parish Council – no comment or objection. No comment.
- 13.2 NMA/2018/0003 - 6th February 2018 - 123 Annesley Cutting, NG15 0EE - Application for a non-material amendment to planning permission V/2017/0634 - Alteration to porch and replace window with new door. No comment.
- 13.3 V/2018/0087 - 13th February 2018 - North View, School Hill, NG15 0AW - Two storey rear extension. No comment.
- 13.4 V/2018/0104 - 20th February 2018 - 8 Warren Avenue, NG15 0AF - First floor extension over garage. No comment.

14 Correspondence requiring attention and outstanding replies list.

- 14.1 Letter received, dated 28th February 2018, from High Speed Two (HS2) Limited, offering to give a presentation at a future Parish Council meeting and answer questions or concerns. A copy of the letter was circulated to all Parish Councillors on 2nd March 2018.
- 14.2 Information, obtained from NALC, relating to the new General Data Protection Regulation (GDPR) taking effect from 25th May 2018 was distributed to all Councillors on 23rd February 2018. The Parish Council must be compliant by 25th May 2018, therefore it is essential that an action/implementation plan is prepared and agreed.

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Mar-18	Boiler Room Digital	DD	36.00	Web site maintenance
21-Feb-18	A & F PC Youth Club	Transfer	39.35	Youth Club - VAT reclaim
23-Feb-18	Water Plus	DD	67.56	Hall - water charges
23-Feb-18	Water Plus	DD	11.88	Cemetery - water charges
01-Mar-18	Clarkes Cemetery Services	BACS	815.00	Contract work (incl. new Cemetery area)
01-Mar-18	J Saint	BACS	155.47	Salary
20-Mar-18	HMRC	BACS	338.41	National Insurance & PAYE
01-Mar-18	J Barlow	BACS	911.38	Salary and Admin costs
02-Mar-18	Clarkes Cemetery Services	BACS	270.00	Grave preparation
05-Mar-18	British Telecom plc	DD	96.89	Telephone bill
16-Mar-18	British Telecom plc	DD	56.16	Broadband charges
08-Mar-18	Nott’s Club for Young People	BACS	280.00	Youth worker support
Payment value			£3,078.10	

16 Statutory Compliance Checks

- 16.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.
- 16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.45pm.

The next Parish Council meeting will be held on Monday 9th April 2018, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....