

**Minutes of Annesley & Felley Parish Council meeting held on 11<sup>th</sup> October 2021 at the Annesley Parish Hall commencing at 7.00pm.**

**Present:** Cllr's D Williamson, R Madden, A Cope, K Stanley, R Collier, A Blazewicz-Bell, R Blazewicz-Bell, one member of the Public, Caretaker - John Saint and the Clerk - J Barlow were in attendance.

As the Parish Council meeting, arranged for the 4<sup>th</sup> October 2021, was cancelled and rearranged at very short notice it was agreed that in future more notice should be given for any date changes and meetings should go ahead if sufficient Councillors are able to attend to make the meeting quorate.

The meeting was chaired by Cllr D Williamson.

**1 Apologies for Absence:** Cllr's V Heslop, D Martin, J Zadrozny, C Butler and P Woodhouse.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public asked when the "Tommy" silhouette and lamp post poppies would be installed. Cllr D Williamson confirmed that they would be installed within the next two weeks.

3.2 Member of the Public reported that the service road to the rear of Moseley Road was in bad repair. All issues with this service road should be reported to Nott's CC.

3.3 Member of the Public reported that a cable box opposite 66 Moseley Road required repairing. It was agreed to establish the service provider and request them to carry out the repairs.

**4 To accept the minutes of the meeting held on 6<sup>th</sup> September 2021:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 Pit wagon project - the pit wagon has now been planted and order placed, with the sign writer, to carry out the specified work.

The Parish Council would like to thank Robert Smith (Contractors) for their excellent work in refurbishing and installing the pit wagon.

5.2 Replacement Xmas tree on Annesley Cutting - it was agreed that a 12 foot cut Xmas tree should be ordered, at a cost of circa £150, to be sited at the original Xmas tree site on Annesley Cutting. ADC will be asked to install a suitable foundation to support the tree.

5.3 Following the annual inspection by Playsafety Ltd of the Play/Fitness facilities and Skate Park - obtain quotes for the recommended repairs and maintenance and arrange for the work to be carried out. (\*\*\*)IMPORTANT(\*\*\*) this action needs to be carried out quickly so that the insurance cover is not compromised).

5.4 Supply/planting of spring bulbs on the Middle Land. It was agreed that Anthony Clarke would be asked to purchase and plant spring bulbs on the Middle Land. A total budget of £200 was agreed.

5.5 Purchase litter pickers and high viz jackets for Community litter picks - now available for collection from ADC.

5.6 Tree, opposite number 70 Byron Road, is entangled with the telephone lines/cables and requires cutting. Nott's CC Highways have agreed to carry out this work.

5.7 Existing Skate Park to be enhanced - this potential Project has now been added to the Parish Plan.

5.8 Lack of road marking/warning signage where the road down from the Parish Hall joins Byron Road. On site meeting to be arranged with Nott's CC Highways to discuss this issue.

5.9 Shrubbery around the bus stop on Annesley Cutting was cut back on 10<sup>th</sup> September 2021.

5.10 Overhanging trees on Annesley Cutting require cutting. Nott's CC Highways have agreed to carry out this work.

5.11 Road gulleys/drains on Moseley Road require clearing out. Nott's CC Highways have agreed to carry out this work.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr R Collier asked if any further information had been received regarding development plans for the A.611. Cllr D Williamson confirmed that no further information had been received.

7.2 Cllr R Blazewicz-Bell reported that overgrown shrubbery under the pit wheel and surrounding areas required cutting back. It was agreed to ask Anthony Clarke to carry out the work.

7.3 It was agreed to make a donation of £500, as a good will gesture, towards the Newstead Bonfire event. However in future the Parish Council would like to have an active involvement in the planning/organisation of the event and also receive recognition for any donations made.

7.4 Cllr D Williamson confirmed that the ADC proposal for the construction of footpaths across the open space between the two housing developments to link the art works was now progressing.

**8 Cemetery**

8.1 None

**9 Parish Hall**

9.1 Hall bookings were reviewed and agreed.

**10 Parish Plan Review**

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

10.2 The updated version of the Parish Plan was distributed to all Councillors on 7<sup>th</sup> September 2021.

**11 Report of External Meetings**

11.1 None

**12 Planning Applications**

12.1 V/2021/0682 - 14<sup>th</sup> September 2021 - Little Oak Plantation - Annesley Woodhouse - trees subject to TPO ref 283 environment improvement including: crown rise trees along boundary, cut/remove fallen tree, clear ground cover to 2.5m either side of bridal way, remove holly shrub and oak, potential removal of 2nd oak if required. Cllr R Madden agreed to obtain further information/details, on this planning application from Wil Kent (ADC), and circulate the information to all Councillors.

**13 Correspondence requiring attention and outstanding replies list.**

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

**14 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Oct-21	Boiler Room Digital	DD	40.00	Web site maintenance
20-Oct-21	Ashfield DC	DD	55.00	Cemetery business rates
07-Sep-21	J Barlow	BACS	15.00	Allotment keys cut x 3
10-Sep-21	Clarkes Cemetery Services	BACS	150.00	Cut back vegetation - Bus stop
24-Sep-21	R Smith (Contractors)	BACS	1,970.40	Pit wagon - collect/refurb./install
01-Oct-21	Clarkes Cemetery Services	BACS	950.00	Contract work
01-Oct-21	J Saint	BACS	352.34	Salary
07-Nov-21	HMRC	BACS	291.54	National Insurance & PAYE
01-Oct-21	J Barlow	BACS	987.46	Salary & Admin costs
<b>Total October 2021</b>			<b>£4,811.74</b>	

**15 Statutory Compliance Checks**

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) had confirmed that a visual check had been completed.

It was agreed that the recent damage to the new fitness area caused by vandalism will not be repaired at this time.

15.2 Parish Hall - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.40pm.

The next Parish Council meeting will be held on Monday 1<sup>st</sup> November 2021 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....